

May be faxed to: 631-533-9900 or emailed to [credit@ivyhillsupply.com](mailto:credit@ivyhillsupply.com)  
or mailed to: 885 Conklin St., Farmingdale, NY 11735



LONG ISLAND  
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[www.ivyhillsupply.com](http://www.ivyhillsupply.com)

**IVY HILL COMMORDITIES CORP. ("Ivy Hill") CREDIT APPLICATION AND AGREEMENT**

A# \_\_\_\_\_ Date: \_\_\_\_\_  
Company Name : \_\_\_\_\_ Sales Rep: \_\_\_\_\_  
Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ Email: \_\_\_\_\_  
Type of business: \_\_\_\_\_ Corporation \_\_\_\_\_ Partnership \_\_\_\_\_ Sole Proprietorship \_\_\_\_\_ Federal ID: \_\_\_\_\_  
Years in business: \_\_\_\_\_ Are you tax exempt? \_\_\_\_\_ If yes, please forward tax exempt forms  
Have you ever filed bankruptcy? \_\_\_\_\_ Yes \_\_\_\_\_ No Do you have any liens or judgments against you? \_\_\_\_\_  
How many employees do you have? \_\_\_\_\_ Accounts Payable bookkeeper's name & email: \_\_\_\_\_  
Purchasing agent's name: \_\_\_\_\_ Cell \_\_\_\_\_ email \_\_\_\_\_

**PRINCIPAL'S / OWNER'S INFORMATION**

Name _____	Name: _____
Address: _____	Address: _____
City, State, Zip: _____	City, State, Zip: _____
Home Phone: _____ cell _____	Home Phone: _____ cell _____
Social Security # _____	Social Security # _____
Date of Birth: _____ Spouse's Name: _____	Date of Birth: _____ Spouse's Name: _____
Do you own or rent your home? _____	Do you own or rent your home? _____
Signature of person completing on behalf of applicant _____ (No Title)	

**CREDIT TERMS AND CONTINUING PERSONAL GUARANTEE OF PAYMENT**

For the purpose of inducing the extension of credit from Ivy Hill to the applicant identified above and its successors and or assign, the undersigned warrants and represents that the statements made and information provided herein are complete, correct and true with the intent that strict reliance be placed thereon in extending and continuing credit to the above applicant. In order to further induce you to sell merchandise on credit, the undersigned jointly and severally unconditionally and irrevocably guarantees the full and prompt payment of any indebtedness of the applicant to Ivy Hill including finance/late charges in the amount of 2% per month. In the event that legal action instituted to enforce payment of the amount due pursuant to such extension of credit, the undersigned jointly and severally unconditionally and irrevocably guarantees to liable for all attorney's fees in the amount of 33% of the balance owed, including all costs and expenses incurred by Ivy Hill for such a situation. In the event of non payment by the referenced business, Ivy Hill will be entitled to payment from the undersigned or his heirs, without prior demand or notice and without proceeding against the applicant first. The undersigned states that I/WE have read and are familiar with the terms and conditions of sale and I/WE agree to be bound by them. The applicant agrees that at Ivy Hill'S option, jurisdiction over any and all disputes shall repose in Suffolk County, State of New York. I/WE agree that during review of this agreement, Ivy Hill may obtain a consumer report on me/us and at any time in the future obtain additional consumer reports to review my/our account. For the purpose of this Credit Application and Agreement facsimile and or email signatures shall in all respects be equivalent to and constitute original signatures and an original document.

**EXECUTION OF THIS INSTRUMENT CONSTITUTES A PERSONAL GUARANTEE ON MY/OUR PART(S).**

\*\*\*I have read this document and I agree, and it is my intent, to sign this document by handwritten or electronic signature. I understand that my signing and submitting this document by electronic signature is the legal equivalent of having placed my handwritten signature on the submitted document and this affirmation. I understand and agree that by electronically signing and submitting this document in this fashion I am affirming to the truth of the information contained therein.\*\*\*

Print Name: \_\_\_\_\_ Signature (No Title): \_\_\_\_\_ Date: \_\_\_\_\_

Print Name: \_\_\_\_\_ Signature (No Title): \_\_\_\_\_ Date: \_\_\_\_\_

**DIRECTIONS TO YOUR OFFICE:** \_\_\_\_\_

**BANK NAME:** \_\_\_\_\_

**ADDRESS:** \_\_\_\_\_

**TELEPHONE#:** \_\_\_\_\_ **CONTACT/BANKER:** \_\_\_\_\_

**CHECKING ACCT:** \_\_\_\_\_ **SAVINGS ACCT#:** \_\_\_\_\_

**CREDIT CARDS WILL NOT BE ACCEPTED AS TRADE REFERENCES**

**CREDIT REFERENCE (1)**

**ADDRESS:** \_\_\_\_\_

**TELEPHONE#:** \_\_\_\_\_

**FAX #** \_\_\_\_\_

**YOUR ACCOUNT #** \_\_\_\_\_

**CREDIT REFERENCE (2)**

**ADDRESS:** \_\_\_\_\_

**TELEPHONE#:** \_\_\_\_\_

**FAX #** \_\_\_\_\_

**YOUR ACCOUNT #** \_\_\_\_\_

**CREDIT REFERENCE (3)**

**ADDRESS:** \_\_\_\_\_

**TELEPHONE#:** \_\_\_\_\_

**FAX #** \_\_\_\_\_

**YOUR ACCOUNT #** \_\_\_\_\_

**CREDIT REFERENCE (4)**

**ADDRESS:** \_\_\_\_\_

**TELEPHONE#:** \_\_\_\_\_

**FAX #** \_\_\_\_\_

**YOUR ACCOUNT #** \_\_\_\_\_

**YOUR COMPANY NAME:** \_\_\_\_\_

**WE GIVE PERMISSION TO THE ABOVE VENDORS TO PROVIDE A CREDIT REFERENCE ON US.**

**PLEASE SIGN:** \_\_\_\_\_

\*\*\*I have read this document and I agree, and it is my intent, to sign this document by handwritten or electronic signature. I understand that my signing and submitting this document by electronic signature is the legal equivalent of having placed my handwritten signature on the submitted document and this affirmation. I understand and agree that by electronically signing and submitting this document in this fashion I am affirming to the truth of the information contained therein.\*\*\*

**PLEASE TELL US MORE ABOUT YOURSELF:**

1 - What is your specialty? Roofing  Drywall  Acoustical  Lumber & Building Materials  Cabinetry   
Store Fixtures  Display MFG  Furniture  Other \_\_\_\_\_

2 - What type of material will you be buying most? Lumber  Drywall  Steel  Sheet Rock  Ceiling   
Flooring  Hardwood Plywood  Flake  Fiber  Construction Plywood  Other \_\_\_\_\_

3- Have you operated under another name? Yes  No   
If yes, under what name? \_\_\_\_\_

**Please supply the following information for ACH Payments**

**Bank Name:** \_\_\_\_\_ **Routing #:** \_\_\_\_\_ **Account #:** \_\_\_\_\_